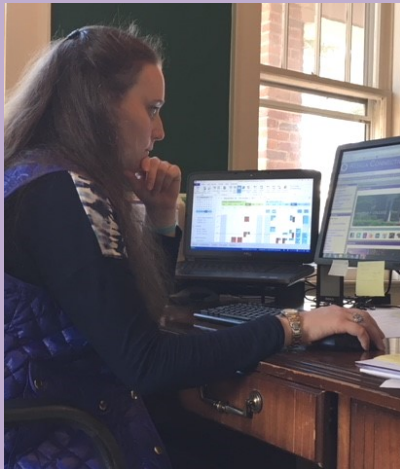


ACCESSIBILITY SERVICES

Columbia College is committed to providing educational opportunities for all students and assisting them in making their college experience successful and positive. In compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Columbia College recognizes a student with a disability as anyone who has a physical or mental impairment that substantially limits one or more major life activity. Columbia College coordinates the provision of reasonable accommodations for students with disabilities.



All reasonable accommodations are individualized, flexible and confidential based on the nature of the disability and the academic environment.

The mission of the Accessibility Services Office at Columbia College is to create an academically, socially and physically accessible environment for students with disabilities by removing obstacles to learning.



CONTACT FOR MORE INFORMATION:

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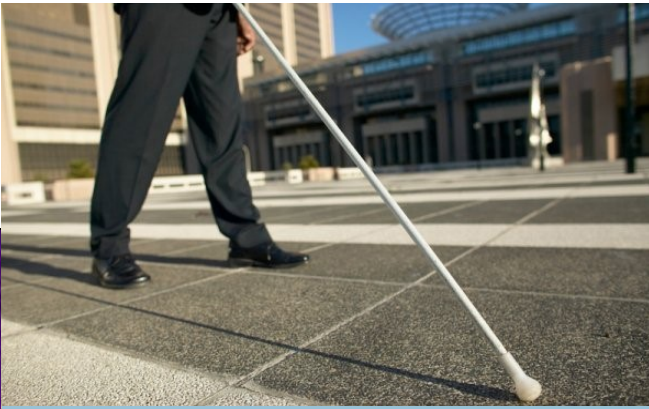


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Office of Student Success **ACCESSIBILITY SERVICES**





ACCOMMODATION PROCESS

Each request for accommodations is considered on a case-by-case basis. To request accommodations, students must complete an application, provide documentation and schedule a collaborative consultation. Some accommodations require significant pre-planning, so students should begin the application process well in advance of the start of their first academic semester.

DOCUMENTATION

Current documentation from a qualified physician or other licensed professional in a field related to the disability or medical condition is required. Since each disability is unique, guidelines for what constitutes appropriate documentation for a particular disability are available. At a minimum, the documentation must address:

- Verification of disability/statement of diagnosis

- Substantial functional limitations noted as a result of the disability on a major life activity (e.g., learning, hearing, seeing)
- Recommendations of possible accommodations

COLLABORATIVE CONSULTATION

Students should be prepared to discuss the impact of their disability in the academic environment, their history of accommodations and the accommodations being requested. This information, with the results of the documentation review, will help determine reasonable accommodations.

When decisions are made regarding accommodations, accommodation letters are prepared for students to provide to their instructors. Students must request accommodation letters for each successive semester.

GOALS OF ACCESSIBILITY SERVICES

- Create equal opportunities for students with disabilities to learn and participate.
- Provide educational opportunities for the Columbia College community on disability issues.
- Advocate for students.
- Serve as a campus resource for students, faculty and staff.
- Encourage all students with disabilities to self-advocate, participate in leadership opportunities and develop the total self.
- Increase the visibility and awareness of Disability Services and enhance the quality, effectiveness and efficiency of its operations.

AVAILABLE SERVICES*

Services may include (but are not limited to) :

- Academic accommodations
- Accessible housing
- Interpreter services
- Reader services
- Specialized testing arrangements
- Faculty consultation
- Orientation to campus
- Use of assistive devices
- Resource information & referral



*Services are considered, based on each student's individualized needs.

Other Available Services:

- The Pearce Communication Center is equipped with writing, language, speaking and tutoring resources.
- The Counseling Center provides short term therapy for students.
- The Office of Student Success offers individual, academic and social support by connecting students to peer mentors (Student Success Leaders) that can help with time management,

